

Research/Environmental Compliance Officer

Definition of Class

This position directs and coordinates functions of a comprehensive environmental compliance and safety program to include hazardous materials and waste management. Incumbent ensures compliance with the university, state, and federal regulations and guidelines regarding hazardous chemicals and chemical wastes.

Examples of Work Performed

- Performs personnel functions including hiring, training, and conducting performance evaluations.
- Develops and implements policies and procedures. Interprets environmental regulations as required.
- Coordinates emergency response to biological, chemical, and radioactive spills and accidents.
- Conducts inspections of laboratories and facilities to ensure compliance.
- Manages hazardous chemical, biological, and radioactive waste disposals. Manages contracts for off-site disposal services.
- Inspects all areas for potentially dangerous situations regarding hazardous waste.
- Recommends or demands necessary action or procedural changes to correct areas not in compliance with regulations.
- Consults with university officials regarding proposals, grant requests, laboratory experiments and day-to-day routine operations involving hazardous materials.
- Recommends necessary action or procedural changes to reduce risks to faculty, staff, and students and to reduce waste disposal costs to university.
- Provides technical assistance to investigations concerning suspected hazardous materials, protective measures to be taken, and other questions concerning hazardous materials.
- Enforces federal, state, and university guidelines concerning hazardous wastes. Serves as liaison with government regulators on environmental compliance issues.
- Reviews and approves research protocols utilizing hazardous materials for the Office of Research.
- Completes all necessary documents, records, and reports required.
- Performs similar or related duties as assigned or required.

Essential Functions

1. These essential functions include, but are not limited to, the following. Additional essential functions may be identified and included by the hiring department.
2. Directs and coordinates functions of a comprehensive health and safety program.
3. Performs technical investigations and evaluations.
4. Provides technical consultation regarding health and safety issues and regulations to faculty, staff, and students.
5. Supervises and coordinates the activities of the environmental health and safety staff.

Minimum Education/Experience

Education:

Bachelor's Degree from an accredited college or university in Chemistry, Science or a related field.

AND

Experience:

Three (3) years of experience related to the above described duties.

Substitution Statement:

Related experience may be substituted for education, on a basis set forth and approved by the Department of Human Resources.

Salary/Wage Information

To learn more about our pay structure and view our salary ranges, [click here](#) to visit the Compensation page of our Human Resources website. This link is provided for general pay information. Hourly rate or salary may vary depending on qualifications, experience, and departmental budget. Note: Unclassified positions (faculty, executives, researchers and coaches) do not have established salary ranges.

EEO Statement

The University of Mississippi complies with all applicable laws regarding equal opportunity and affirmative action and does not unlawfully discriminate against any employee or applicant for employment on the basis of race, color, gender, sex, sexual orientation, gender identity or expression, religion, national origin, age, disability, veteran status or genetic information.