Phone (662) 915-5433 FAX (662) 915-5480

#### LABORATORY SAFETY INSPECTION REPORT

BUILDING:	DEPT.:
ROOM #:	DATE:
SUPERVISOR:	PHONE #:

#### (If comments are applicable, check the C space below)

Laboratory workers have receive required safety training:	Yes	No	С
Lab workers have access to MSDS information on chemicals they		No	С
use:			
Safety showers and eye washes are available within 100 ft.:	Yes	No	С
A spill cleanup kit is available:	Yes	No	С
All reagent bottles are labeled clearly with chemical name, date and hazard:	Yes	No	С
All chemical containers are capped and sealed when not in use:	Yes	No	С
Centrifuges, incubators, refrigerators and ovens are clean and uncontaminated:	Yes	No	C
People do not work alone in the lab:	Yes	No	С
Passageways to exits are clear:	Yes	No	С
Areas are clear around safety showers, fire extinguishers, fire	Yes	No	С
blankets and electrical controls:			
No bicycles are stored in the lab.	Yes	No	С
Water is run into seldom used drains to prevent dry traps:	Yes	No	С
There is no food or drink in the laboratory:		No	С
Lab refrigerators labeled "Not for food and drink":		No	С
People never use mouth suction for pipetting:	Yes	No	С
Organic solvents, volatiles, carcinogens and airborne hazards are used in a fume hood:	Yes	No	С
There is no smoking in the lab:	Yes	No	С
Appropriate gloves are used for handling all chemicals:	Yes	No	С
No flammable solvents, corrosives or reactives are stored above eye level:	Yes	No	С
Chemicals are stored according to compatibility:	Yes	No	С
Flammable material are kept in UL approved flammable storage cabinets:	Yes	No	C

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Flammable storage areas are not used to store miscellaneous Yes No C   materials and equipment: Yes No C   Shatterproof containers are used for flammable liquids whenever possible: Yes No C   All refrigerators are labeled to show whether or not they are approved for flammable liquids: All liquid chemicals in refrigerators and freezers are stored in plastic trays: No C   Materials that may become hazardous with prolonged storage (e.g., diethyl ether) are dated when they are first opened: Yes No C   Proper receptacles for solvents, glass, paper, sharps and radioactive waste are present: Yes No C   Hard plastic sharps containers are used for the collection of razor blades, scalpel blades and needles: Yes No C   A strong, lined corrugated box is used for the disposal of clean laboratory glass: Yes No C   All containers for waste chemicals are labeled "Hazardous Waste" Yes No C   Vacuum pumps have cold traps to prevent volatiles form getting into pump oil: Yes No C   Equipment with moving parts (i.e., a belt-driven vacuum pump) have guards: Yes No C   Dewar flasks and vacuum desiccators are taped or guarded: Yes No C		<b>T</b> 7	ЪТ	
Flammable materials are not stored above refrigerators or freezers: Yes No C   Shatterproof containers are used for flammable liquids whenever possible: Yes No C   All refrigerators are labeled to show whether or not they are approved for flammable liquids: All liquid chemicals in refrigerators and freezers are stored in plastic trays: Yes No C   Materials that may become hazardous with prolonged storage (e.g., diethyl ether) are dated when they are first opened: Yes No C   Proper receptacles for solvents, glass, paper, sharps and radioactive waste are present: Yes No C   Hard plastic sharps containers are used for the collection of razor blades, scalpel blades and needles: No C   A strong, lined corrugated box is used for the disposal of clean laboratory glass: Yes No C   A carboy is used for the disposal of organic solvents: Yes No C   Vacuum pumps have cold traps to prevent volatiles form getting into pump oil: Yes No C   Equipment with moving parts (i.e., a belt-driven vacuum pump) have guards: Yes No C   Dewar flasks and vacuum desiccators are taped or guarded: Yes No C   All containers for waste chernicals: are bot left unattended: <	-	Yes	No	C
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Proper eye protection is used when working with lasers:	Yes	No	С
Gloves are worn when there is any risk of skin contact with a	Yes	No	С
laboratory chemical:			
Correct gloves are used to provide protection for specific chemicals:	Yes	No	С
Heat resistant gloves and tongs are available to handle hot items:	Yes	No	С
No open toed shoes or shorts are worn in the lab:	Yes	No	С
Respirators stored outside of the laboratory:	Yes	No	С
Respirators are not used without proper training:	Yes	No	С
Emergency phone numbers are posted:	Yes	No	С
No smoking, eating, or drinking signs are posted:	Yes	No	С
Hoods have a strip of tissue taped to their sash or some other means	Yes	No	С
to indicate proper air flow:			
Hoods are clear front to back for good air flow:	Yes	No	С
Hazardous material are at least 15 cm behind the plane of the sash:	Yes	No	С
Hoods have a current Safety Department inspection sticker:	Yes	No	С
Sash is kept down except when working in hood:	Yes	No	С
Hoods are not use to store chemicals and apparatus:	Yes	No	С
Hoods are not raised past the marks on the inspection sticker:	Yes	No	С
Circuit breaker boxes are not obstructed and all breakers are labeled:	Yes	No	С
All appliances have three pronged grounded plugs and are UL	Yes	No	С
approved:			
All wiring is in good repair:	Yes	No	C
There are no extension cords in use:	Yes	No	С

Inspector:	
Inspector's Signature:	Date:
Accompanied by:	

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Comments: